

# **EMPLOYMENT APPLICATION FORM**

## PLEASE COMPLETE ALL PAGES

First

Middle

Maiden

NAME

**PRESENT** 

Last

| ADDRESS                   | Number  | Street                                 | City                             | State     | Zip      |
|---------------------------|---------|--|----------------------------------|-----------|----------|
| PHONE                     |         | _                                      |                                  |           |          |
| First Position            | PO      | SITION APPLIED FOR (BE SPECIFIC) AND D | ESIRED PAY RATE<br>\$            |           | _        |
| Second Position           |         |  | \$                               |           | _        |
| AVAILABLE<br>START DATE • |         |  | ARE YOU<br>CURRENTLY<br>EMPLOYED | YES<br>NO |          |
| EDUCATION                 |         |  |                                  |           |          |
| TYPE OF SC                | HOOL    | NAME OF SCHOOL & LOCATION              | # OF YEARS<br>COMPLETED          | MAJOR     | / DEGREE |
| HIGH SCH                  | OOL -   |  |                                  |           |          |
| COLLEG                    | E       |  |                                  |           |          |
| BUSINESS OR<br>SCHOO      |         |  |                                  |           |          |
| PROFESSIONAL              | SCHOOL  |  |                                  |           |          |
| OTHER EDUC                | ATION - |  |                                  |           |          |
| List any special sk       | ills    |  |                                  |           |          |
|                           |         |  |                                  |           |          |
|                           |         |  |                                  | <u> </u>  |          |

|  |             | WO                 | RK HISTORY                         |                    |                           |
|--|-------------|--------------------|------------------------------------|--------------------|---------------------------|
| Please list your work  | -           | -                  | st seven years<br>tional sheets it |                    | h your most recent job    |
| Name of Employer<br>Address<br>City, State, Zip Code<br>Phone Number |             |                    |                                    |                    |                           |
| Name of Supervisor   |             |                    |                                    |                    |                           |
| Employment Dates   | From        |                    | То                                 |                    |                           |
| Last Job Title   |             |                    |                                    |                    |                           |
| Reason for Leaving (b<br>specific)                                   | e           |                    |                                    |                    |                           |
| L'at de l'at a la late d'a   |             | -120               |                                    |                    | 121 d - L-t-tl2-          |
| List the jobs you held, dutie:<br>company.                           | s репоппец, | SKIIIS USECI OI IE | ameu, auvanceme                    | ents of promotions | wrine you worked at triis |
|  |             | WO                 | RK HISTORY                         |                    |                           |
| Name of Employer   |             |                    |                                    |                    |                           |
| Address  |             |                    |                                    |                    |                           |
| City, State, Zip Code  |             |                    |                                    |                    |                           |

# Name of Employer Address City, State, Zip Code Phone Number Name of Supervisor Employment Dates From To Last Job Title Reason for Leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this

company.

|  | WORK HISTORY   |                   |
|--|--|-------------------|
| Name of Employer<br>Address<br>City, State, Zip Code<br>Phone Number |  |                   |
| Name of Supervisor   |  |                   |
| Employment Dates   | FromTo   |                   |
| Last Job Title   |  |                   |
| Reason for Leaving (be specific)                                     |  |                   |
| List the jobs you held, duties<br>company.                           | s performed, skills used or learned, advancements or promotions while yo | ou worked at this |
|  | WORK HISTORY   |                   |
| Name of Employer<br>Address<br>City, State, Zip Code<br>Phone Number |  |                   |
| Name of Supervisor   |  |                   |
| Employment Dates   | From To  |                   |
| Last Job Title   |  |                   |
| Reason for Leaving (be specific)                                     |  |                   |
| List the jobs you held, duties<br>company.                           | s performed, skills used or learned, advancements or promotions while yo | ou worked at this |

| What is yo   | ur main means of transportation to v             | work?          |       |                    |          |    |  |
|--|--|----------------|-------|--------------------|----------|----|--|
| I  | Do you have a drivers license?                   | ,              | YES   | _                  | NO       |    |  |
| Drivers<br>License<br>Number   |  | State of Issue |       | Operator Commercia | ıl (CDL) |    |  |
|  |  |                |       | Chauffeur          |          |    |  |
| Expiration   | Expiration Date                                  |                |       |                    |          |    |  |
| Have yo  | ou had any accidents during the pas<br>How many? | t three years  | ?     | YES                |          | NO |  |
| Have you had any moving violations during the past three yea           |  |                |       | ears? YES          |          | NO |  |
|  | How many?  |                |       | _                  |          |    |  |
| Please list two references other than relatives or previous employers. |  |                |       |                    |          |    |  |
| Name   |  |                | Na    | ame                |          |    |  |
| Position   |  |                | Pos   | sition             |          |    |  |
| Company  |  |                | Con   | npany              |          |    |  |
| Address  |  |                | Ado   | dress              |          |    |  |
| Phone Number   |  |                | Phone | Number             |          |    |  |
|  |  |                |       |                    |          |    |  |
|  | May we contact your present empl                 | oyer?          |       | YES                |          | NO |  |
| I  | Did you complete this application yo             | urself?        |       | YES                |          | NO |  |
| If not, who did?   |  |                |       |                    |          |    |  |

## PLEASE READ CAREFULLY

### APPLICATION FORM WAIVER

In exchange for the consideration of my job application by Miller Contractors, Inc. (hereinafter called "the company"), I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Miller Contractors, Inc., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President/General Manager of the Company. Both the undersigned and Miller Contractors, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request a criminal background investigation.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during the probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

| Signature of applicant: | Date: |  |
|-------------------------|-------|--|
|                         |       |  |

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.